

**AGENDA MANAGEMENT SHEET**

**Name of Committee** Corporate Services and Community Safety Overview and Scrutiny Committee

**Date of Committee** 2 March 2010

**Report Title** Work Programme containing Items for Future Meetings

**Summary** A table setting out items for future meetings is attached.

**For further information please contact:** Jean Hardwick  
Principle Committee Administrator  
Tel: 01926 412476  
jeanhardwick@warwickshire.gov.uk  
No.

**Would the recommended decision be contrary to the Budget and Policy Framework?** No.

**Background papers** None

**CONSULTATION ALREADY UNDERTAKEN:-** Details to be specified

- Other Committees  .....
- Local Member(s)
- Other Elected Members  Councillor John Appleton  
Councillor Mike Gittus  
Councillor Richard Chattaway  
Councillor Brian Moss  
Councillor Chris Davis
- Cabinet Member  Councillor Richard Hobbs  
Councillor Martin Heatley  
Councillor Heather Timms
- Chief Executive  .....
- Legal  .....
- Finance  .....
- Other Strategic Directors  .....
- District Councils  .....

Health Authority  .....

Police  .....

Other Bodies/Individuals  .....

**FINAL DECISION YES**

**SUGGESTED NEXT STEPS:**

Details to be specified

Further consideration by this Committee  .....

To Council  .....

To Cabinet  .....

To an O & S Committee  .....

To an Area Committee  .....

Further Consultation  .....

## Corporate Services and Community Safety O & S Committee - Work Programme for 2009/10 -11

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
01 June 2010	Workshop – Annual review of Committee’s work programme – (to be held at 1:45 p.m.)					✓				High	
	One Stop Shops- Customer Satisfaction - Annual Report(Kushal Birla)	To monitor customer satisfaction in relation to one stop shops and progress to deliver the agenda	✓		✓					High	Medium Customer focus
	Q 4 Performance Improvement Plan (Portfolio Holder)	To scrutinise plans to improve areas of poor performance	✓	✓				High		High	
	Anti-Social Behaviour Action Plan – End of Year Progress Report (Katie Western)	To scrutinise progress	✓			✓				High	
	Fire and Rescue Improvement Plan (Portfolio Holder) (verbal update)		✓			✓				High	High - running an effective and efficient service
	Review of Locality Working (Nick Gower-Johnson)									High	

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
8 Sept. 2010	Peer Review (Monica Fogarty)		✓	✓		✓				High	
	20s Plenty (Chris Fossey) – depending budget provision				✓					Medium	
	Asset Management (David Soanes)			✓					Medium		
	Property Condition Maintenance (David Soanes)			✓					Medium		
	Employee absence Monitoring	To scrutinise council sickness/absence levels	✓	✓							Medium
	Q 1 Performance Improvement Plan (Portfolio Holder)	To scrutinise plans to improve areas of poor performance	✓	✓						High	
2 Dec 2010	Q 2 Performance Improvement Plan (Portfolio Holder)	To scrutinise plans to improve areas of poor performance	✓	✓						High	

**To be arranged:**

Member Workshop - Review of Locality Working - (Nick Gower-Johnson) - date to be arranged.